Minutes

PCCC Board Meeting – Nov 21, 2021

Start time: 5:35

In attendance: Ella, Ruth Joe, Lilly, Sarah, Rynn, am

Absent: Matthew

Old business

Treasure report- Joe gave a monthly and YTD of where we are.

Contact information - new email will be set up specifically for the president.

* Updated contact sheet will be created

New business

* New structure for groups-
	+ As of Jan 1, 2021 new guidelines will be put in place
	+ Submitted mission statement with designated contacts
	+ Designated contact per group- 1 to 3 contacts will be needed dependent on group size.
	+ quarterly treasury reports needed
	+ Inactivity issues- if no contact within the year two attempts will be made to contact, both in written and verbal form. If the party still does not reply their relationship with us will be terminated and funds forfeit.
	+ am will write an example, send on to Sarah. It will be reviewed at the next meeting.
* Business Listing guidelines- Rynn will proceed with finding inclusive environments both in business and the service industry which will be posted on the site
* Center schedule-Ella will take the 4th, am work 11th Rynn will work 18th
* Board applications- application reviewed, further interviews will be done

Reports/updates

* Additional items
* Proposed HIV event 22nd 3:00-4:00 pm.